



Tom Mattusch, President
Virginia Chang Kiraly, Vice President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Steve McGrath, General Manager
Steven Miller, General Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is served with clean, well managed, financially sound and environmentally pleasant marinas.”

Amended Meeting Minutes

January 6, 2016

6:30 PM

Sea Crest School, Think Tank, Room #19

901 Arnold Way

Half Moon Bay, CA 94019

A.) Roll Call – Meeting called to order at 6:30 PM. All Commissioners present.

B.) Public Comments/Questions

Public Comment:

Mary Larenas

Harvey Rarback

James Lee Han

Shaunn Cartwright

Pamela Fisher

Doreen Gerrity

These members of the public all expressed concern that the Harbor Commission was not listening to Commissioner Brennan’s item on extreme flooding that is taking place at Oyster Point Marina.

C.) Consent Calendar

Agenda Items 1, 4, 5, 6, 8 and 10 were pulled from consent.

Action: Motion by Kiraly, second by Parravano to approve Items 2, 3, 7 and 9.

Action: Motion by Kiraly to withdraw motion to approve Items 2, 3, 7, and 9.

Action: Motion by Brennan, second by Kiraly to approve 2016 Board Calendar.
Unanimously approved

3 TITLE: Minutes of Special Meeting 6:00 PM September 2, 2015

Action: Motion by Brennan, second by Parravano to approve Minutes of Special Meeting 6:00 PM September 2, 2015
Ayes: Brennan, Parravano, Mattusch
Abstain: Kiraly, Bernardo

7 TITLE: Minutes of Meeting 6:30 PM October 21, 2015

Action: Motion by Brennan, second by Bernardo to approve Minutes of Meeting 6:30 PM October 21, 2015
Ayes: Bernardo, Brennan, Parravano, Mattusch
Abstain: Kiraly

9 TITLE: Minutes of Meeting 6:30 PM November 18, 2015

Action: Motion by Kiraly, second by Brennan to approve Minutes of Meeting 6:30 PM November 18, 2015
Ayes: Brennan, Kiraly, Parravano, Mattusch
Abstain: Bernardo

1 TITLE: Bills and Claims in the Amount of \$151,496.71

Action: Motion by Parravano, second by Brennan to approve Bills and Claims in the Amount of \$151,496.71
Unanimously approved

4 TITLE: Minutes of Meeting 6:30 PM September 2, 2015

Action: Motion by Brennan, second by Mattusch to approve Minutes of Meeting 6:30 PM September 2, 2015 with necessary changes to Item 4
Ayes: Brennan, Parravano, Mattusch
Abstain: Kiraly, Bernardo

5 TITLE: Minutes of Meeting 6:30 PM September 16, 2015

Action: Table this item and bring it back with clarification on Item 8.

6 TITLE: Minutes of Meeting 6:30 PM October 7, 2015

Action: Motion by Brennan, second by Bernardo to approve Minutes of Meeting 6:30 PM October 7, 2015

Ayes: Bernardo, Brennan, Parravano, Mattusch
Abstain: Kiraly

8 TITLE: Minutes of Special Meeting 4:00 PM November 4, 2015

Action: Motion by Brennan, second by Mattusch to approve Minutes of Special Meeting 4:00 PM November 4, 2015
Ayes: Brennan, Parravano, Mattusch
Abstain: Kiraly, Bernardo
(29:28)

D.) Discussion

Item pulled from Consent Calendar

10 TITLE: McCoy Security

Action: Motion by Parravano, second by Bernardo to approve an expedited purchase of Security Services at Oyster Point Marina and extend the professional services contract to McCoys Patrol Services through June 30, 2017
Ayes: Bernardo, Kiraly, Parravano, Mattusch
Nays: Brennan

11 TITLE: Election of Officers
REPORT: Steve McGrath
PROPOSED ACTION: Elect New Officers for year 2016

Action: Motion by Parravano, second by Brennan to Nominate Commissioner Mattusch to serve as President of the Board of Commissioners until the first meeting of January, 2017.
Unanimously approved

Public Comments:

James Lee Han – Voiced concern about election process
Shaunn Cartwright – Voiced concern about election process

Action: Motion by Parravano, second by Bernardo to Nominate Commissioner Kiraly to serve as Vice-President of the Board of Commissioners until the first meeting of January, 2017.
Unanimously approved

Action: Motion by Kiraly, second by Parravano to Nominate Commissioner Bernardo to serve as Secretary of the Board of Commissioners until the first meeting of January, 2017.
Unanimously approved

Action: Motion by Kiraly, second by Bernardo to Nominate Commissioner Parravano to serve as Treasurer of the Board of Commissioners until the first meeting of January, 2017.
Unanimously approved
(44:50)

12 TITLE: Standing Committee Policy; Review

(57:09)

Public Comments:

James Lee Han – Informational

Shaunn Cartwright – Informational

Leonard Woren – Informational

Pamela Fisher – Informational

Bill Kehoe – Informational

John Ullom – Informational

(1:33:08)

Action: Motion by Brennan, second by Mattusch to approve Standing Committee Policy; Review with the following changes: Remove the word “approximately” from Section 7e and add to Section 7 The Harbor Commission may direct an item be placed on the committee agenda.

Ayes: Bernardo, Brennan, Mattusch

Nays: Kiraly, Parravano

(1:35:36)

13 TITLE: Dungeness Crab Fishery (Closure)

(1:53:59)

Public Comments:

Lisa Damrosch – Informational

Gus Peterson – Informational

Shaunn Cartwright – Informational

James Lee Han – Informational

Leonard Woren – Informational

Action: Informational only. No action taken.

14 TITLE: Oyster Point Marina Kayak Rack Storage Fees

Action: Motion by Brennan, second by Bernardo to adopt Resolution 01-16 Establishing Fees for Kayak Dry Storage at Oyster Point Marina, and Direct Staff to Implement Necessary Procedures.
Unanimously approved

E.) Staff Reports

Administration and Finance

15 General Manager – McGrath

Public Comment:
James Lee Han – Informational

16 Interim Administrative Services Manager – Schnapp

17 Special Projects – Lazof

Public Comment:
John Ullom – Informational
Shaunn Cartwright – Informational

Action: Approved 5 – 0 (Brennan, Mattusch)
Extend meeting to 9:45 PM.

Operations

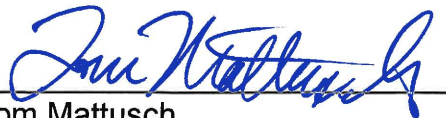
18 Oyster Point Marina/Park and Pillar Point Harbor – Merlo/Draper

F.) Adjournment

The meeting adjourned at 9:35 PM. The next scheduled meeting will be held on January 20, 2016 at Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM



Melanie Hadden
Temporary Deputy Secretary



Tom Mattusch
President